



Better Buddies Letter of Agreement

Please note these steps have been undertaken by current Better Buddies Schools and are achievable. They assist in the work you would normally do in your day to day routine to embed and sustain Better Buddies at your school.

In accepting a sponsored Better Buddies Framework, your school is agreeing to:

- **Work with students, staff, the school community and the Better Buddies Team to implement Better Buddies through stages of Planning, Implementing, Sustaining and Enriching.** Better Buddies is designed to be implemented in schools over an extended period of time.
- **Support the implementation of the Framework by allocating a staff member as a Better Buddies Coordinator and contact person.** We suggest this coordinator be a member of your wellbeing team or a teacher from one of the buddy classes.
- **Inform the Better Buddies Team of changes to school contacts over time.** This is important to ensure we remain connected with the school and continue to be able to assist you.
- **Keep in contact with the Better Buddies Team and provide information about your school's key events - via email, phone or visits - at least once a year.** This allows us to support and assist your school and promote the wonderful work you do.
- **Complete independent, online surveys through RMIT during each year.** This helps to ensure Better Buddies is effective, evaluated and capacity building. Your input is invaluable.
- **Assist with media opportunities.** The Foundation can provide expert advice and assistance in this area; you will not be working alone. We help your school to gain positive publicity. Consultation and approval with individual schools will be made prior to any media arrangements.
- **Involve your NAB Buddy, if your school is lucky enough to be matched with one, in Better Buddies Key Events and activities and maintain a line of communication with them.** A NAB Buddy is a member of, and is connected with, your local community. NAB Buddies are excited about the opportunity to learn about a program that their company supports. They are keen to know more about the work that happens in schools and how they can support your school into the future.
- **Provide direct supervision of your NAB Buddy when they visit the schools and ask if they have completed their Police Check or Working with Children Check.** If they need assistance please refer them back to us.

Our school agrees to work with the Better Buddies Team to implement the Better Buddies Framework as outlined above.

DATE:	17 August 2013
SCHOOL NAME	Alexandra Hills State School
SCHOOL SUBURB	Alexandra Hills QLD
PRINCIPAL NAME:	Wayne Fletcher
PRINCIPAL SIGNATURE	